

ATTORNEY OR PARTY WITHOUT ATTORNEY <i>(Name and Address)</i> .		TELEPHONE NO.:	FOR COURT USE ONLY
ATTORNEY FOR <i>(Name)</i>			
SUPERIOR COURT OF CALIFORNIA, COUNTY OF VENTURA <input type="checkbox"/> 800 SOUTH VICTORIA AVE., VENTURA CA. 93009 <input type="checkbox"/> 3855-F ALAMO ST. SIMI VALLEY, CA. 93063-2110			
PLAINTIFF: DEFENDANT:			
CERTIFICATE OF SERVICE BY MAIL			CASE NUMBER:

1. At the time of service I was at least 18 years of age and not a party to this action, **and I served copies** of the *(Specify documents)*:

2. The person serving has a residence or business address in the County where the mailing occurred.

3. a. Party served *(specify name of party as shown on the documents served)*:

b. Address of party served:

4. I served the party named in item 3a by mailing the copies to the address as shown in item 3b by first-class mail,

enclosed in separate, sealed envelope with postage prepaid in the United States mail at _____
 (City)

County of _____ on _____
 (Date)

5. Person serving *(name, address and telephone number)*:

6. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: _____

➤ _____
 (SIGNATURE)